

# Carbon Reduction Plan

**North Yorkshire Citizens Advice and Law Centre**  
**Publication date: 26th April 2025**

North Yorkshire Citizens Advice and Law Centre is committed to achieving Net Zero by 2045

This means that we are committed to reducing our Scope 1, 2 and 3 emissions by at least 90%. This commitment has been made in line with the [SBTi Corporate Net Zero standard](#).

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## Emission reporting

<b>Context on the baseline year</b>	1st April 2024-31st March 2025	
<b>EMISSIONS (t CO2e)</b>	<b>Baseline year: 2024-2025</b>	<b>Current year: 2025-26</b>
<b>Scope 1</b>	2.314 tonnes CO2	To be calculated at end of year
<b>Scope 2</b>	0.354 tonnes CO2	To be calculated at end of year
<b>Scope 3 - required</b>  3.4 Upstream transportation and distribution 3.5 Waste 3.6 Business travel 3.7 Employee commuting 3.9 Downstream transportation and distribution	7.38 tonnes CO2	To be calculated at end of the year
<b>Scope 3 - additional</b>		
<b>Total Emissions</b>	10.048 CO2	
<b>Additional details</b>	This is our first year of reading and we look forward to providing more details in future years.	

## Emission reduction targets

In order to continue our progress to achieving Net Zero, we intend to reduce our Scope 1, 2 and 3 emissions by 50% vs. our baseline year no later than 2035. We will mainly achieve this by switching heating and fuel types. We will then continue to take external advice to achieve our targets of reducing emissions by 90% by 2045. Funding and grants available will be the major effective factor in this aim.

## Carbon reduction projects

The following carbon reduction measures and projects have been completed or implemented and will be in effect over the next five years:

- *We have implemented annual energy efficiency audits to reduce office energy emissions.*

- *We have encouraged staff and volunteers to use public transport instead of private transport*
- *We have included in our bid timetable plan to bid for alternative energy sources to reduce carbon emissions.*
- *We have calculated the date and time of vehicle replacements to include the costs of electricity powered vehicles to reduce carbon emissions.*
- *We have worked with local environmental groups to apply for insulation in buildings so that we can help to reduce emissions.*

## Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans. Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>[1]</sup> and uses the appropriate [Government emission conversion factors for greenhouse gas company reporting](https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting)<sup>[2]</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>[3]</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:

Carol Shreeve  
Ceo

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Date: 26th April 2025

Cllr Carl Les  
Chair

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Date: 26th April 2025

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[1]<https://ghgprotocol.org/corporate-standard>

[2]<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

[3]<https://ghgprotocol.org/standards/scope-3-standard>